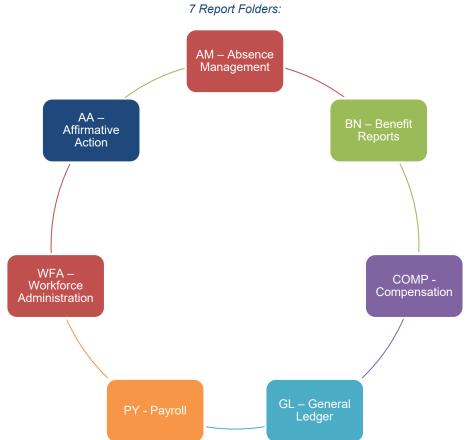
COGNOS REPORTS



COGNOS reports are used by UC locations to research, monitor and review UCPath data. The data is as of the previous day and can be defined by ORG, Dept, Employee Class and Date Range. Cognos reports are provisioned in EACS by the Department, Shared Service Center or Central Office SAA. The report data is limited to the UCPath accountability structure.

COGNOS reports are divided into 6 categories. Each category contains multiple reports that are based on a person's role. Some reports are listed in multiple categories because the report contains data that can be used for multiple purposes.



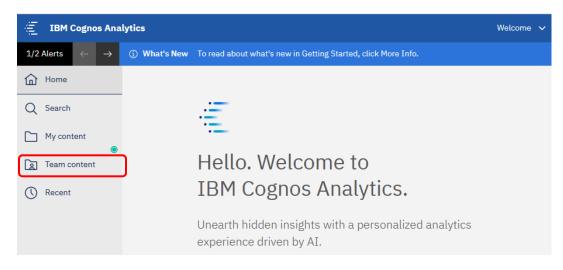
To find the COGNOS reports, log into the UCPath Portal. From the main menu, select **Quicklinks>Cognos Reports**

Note: When being provisioned in EACS for the COGNOS Report Consumer roles, access will be granted the next day. COGNOS is a 3rd party vendor that receives access requests through their nightly RI data feed. They do run their security access request job daily, so you may not be granted access until mid-day the following day.

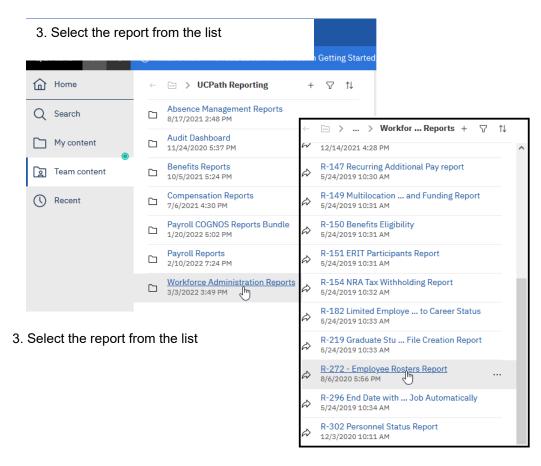
COGNOS REPORTS



1. Log into the COGNOS screen by selecting *University of California, Riverside* location. Select the Team content folder.

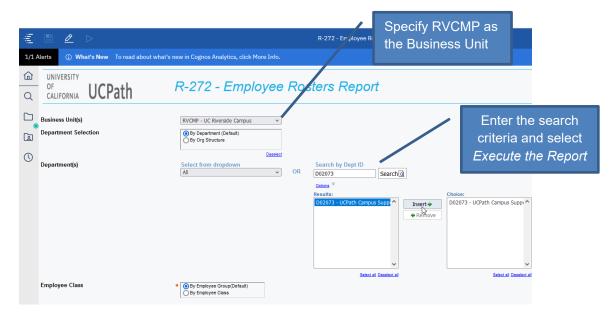


2. Select the folder that contains the listed reports



COGNOS REPORTS

Campus Support Center



4. View the report online or export to Excel. To download to Excel, select the carrot in the top ribbon and select Run Excel

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5. The report can now be saved to your local drive.

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Report Source : UC	PRIPRD												
Business Unit(s)	: RVCMP - UC Rivers	ide Campus											
Department(s) :													
Date : Mar 23, 2	022												
Employee Group	: All												
Run Report for :													
Compensation :	No												
	No Expected End Date	Job Code	Job Code Description	Job Class Code	Job Class Desciption	FTE	Step Number	Union Code	Union Code Description	Location Code	Location Code Description	Cubicle	Employee Bu
Business Unit		Job Code 001632	Job Code Description LECT-AY-1/9	Job Class Code	Job Class Desciption Academic	FTE 0.33		Union Code	Union Code Description Non-Senate Instructional	Location Code 5231207	Location Code Description SPROUL	Cubicle	Employee Bu
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Business Unit RVCMP RVCMP RVCMP RVCMP RVCMP	Expected End Date 06/30/2022 06/30/2022 06/30/2022	001632 001100 001010 001007	LECT-AY-1/9 PROF-AY ASSOC DEAN ACT/INTERIM DEAN	A A A	Academic Academic Academic Academic	0.33 0.00 0.00 1.00		7 IX 2 A5 3 99 3 99	Non-Senate Instructional Academic Senate - Riverside Non-Represented Non-Represented	5231207 5231207 5231207 5231207 5231207	SPROUL SPROUL SPROUL SPROUL	Cubicle	951/827-5802 951/827-5802 951/827-5802
Business Unit RVCMP RVCMP RVCMP RVCMP RVCMP RVCMP	Expected End Date 06/30/2022 06/30/2022 06/30/2022	001632 001100 001010 001007 002220	LECT-AY-1/9 PROF-AY ASSOC DEAN ACTIVITERIN DEAN SUPV TEACHER ED-AY	A A A A A	Academic Academic Academic Academic Academic	0.33 0.00 0.00 1.00 0.15		7 IX 2 A5 0 99 2 IX 2 A5 2 A5 2 A5	Non-Senate Instructional Academic Senate - Riverside Non-Represented Non-Represented Non-Senate Instructional	5231207 5231207 5231207 5231207 5231207 5231207	SPROUL SPROUL SPROUL SPROUL SPROUL	Cubicle	951/827-5802 951/827-5802 951/827-5802 951/827-1654
Business Unit RVCMP RVCMP RVCMP RVCMP RVCMP RVCMP RVCMP RVCMP	Expected End Date 06/30/2022 06/30/2022 06/30/2022 06/30/2022	001632 001100 001010 001007 002220 001132	LECT-AY-1/9 PROF-AY ASSOC DEAN ACT/INTERIM DEAN SUPV TEACHER ED-AY PROF EMERITUS(WOS)	A A A A A A	Academic Academic Academic Academic Academic Academic	0.33 0.00 0.00 1.00 0.15 0.00		7 IX 2 A5 0 99 0 99 2 IX 0 A5	Non-Senate Instructional Academic Senate - Riverside Non-Represented Non-Senate Instructional Academic Senate - Riverside	5231207 5231207 5231207 5231207 5231207 5231207 5231207	SPROUL SPROUL SPROUL SPROUL SPROUL SPROUL	Cubicle	951/827-5802 951/827-5802 951/827-5802 951/827-1654 951/827-1654
Business Unit RVCMP RVCMP RVCMP RVCMP RVCMP RVCMP RVCMP RVCMP	Expected End Date 06/30/2022 06/30/2022 06/30/2022 06/30/2022 06/30/2022	001632 001100 001010 001007 002220 001132 001680	LECT-AY-1/9 PROF-AY ASSOC DEAN ACT/INTERM DEAN SUPV TEACHER ED-AY PROF EMERITUS(WOS) LECT PSOE-AY	A A A A A A A	Academic Academic Academic Academic Academic Academic Academic	0.33 0.00 1.00 0.15 0.00 1.00		7 IX 2 A5 0 99 2 IX 2 A5 2 A5 2 A5	Non-Senate Instructional Academic Senate - Riverside Non-Represented Non-Senate Instructional Academic Senate - Riverside Academic Senate - Riverside	\$231207 \$231207 \$231207 \$231207 \$231207 \$231207 \$231207 \$231207 \$232207	SPROUL SPROUL SPROUL SPROUL SPROUL SPROUL SPROUL	Cubicle	951/827-5802 951/827-5802 951/827-5802 951/827-5802 951/827-654 951/827-6018 951/827-6018
Business Unit RVCMP RVCMP RVCMP RVCMP RVCMP RVCMP RVCMP RVCMP RVCMP RVCMP	Expected End Date 06/30/2022 06/30/2022 06/30/2022 06/30/2022 06/30/2022	001632 001100 001010 001007 002220 001132 001680 003215	LECT-AY-1/9 PROF-AY ASSOC DEAN ACTINITERIN DEAN SUIPUT TEACHER DE-AY PROF BURGITUS(WOS) LECT PSOE-AY ASSOC RES-LR SCL-AY-1/9	A A A A A A A A A	Academic Academic Academic Academic Academic Academic Academic Academic Academic	0.33 0.00 0.00 1.00 0.15 0.00 1.00 0.00		7 IX 2 A5 99 99 2 IX 2 A5 2 A5 99	Non-Senate Instructional Academic Senate - Riverside Non-Represented Non-Senate Instructional Academic Senate - Riverside Academic Senate - Riverside Non-Represented	\$231207 \$231207 \$231207 \$231207 \$231207 \$231207 \$231207 \$232207 \$232207 \$2322135	SPROUL SPROUL SPROUL SPROUL SPROUL SPROUL SPROUL SPROUL	Cubicle	951/827-5802 951/827-5802 951/827-5802 951/827-1654 951/827-4633 951/827-6018 951/827-5855
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Compensation : Business Unit RVCMP RVCMP RVCMP RVCMP RVCMP RVCMP RVCMP RVCMP RVCMP RVCMP RVCMP RVCMP RVCMP RVCMP	Composition of the second	001632 001100 001007 002220 001132 001680 003215 001200 002221 001100 002221	LECT-XY-19 PROF-AY ASSOC DEAN ACTINITERIU DEAN SUPV TEACHER ED-AY PROF EURITUS(WOS) LECT PSOE-AY ASSOC RES-LR SCL-XY-119 ASSOC PROF-AY SUPV TEACHER ED-AY-CONTINUING PROF-AY SUPV TEACHER ED-AY-CONTINUING	A A A A A A A A A A A A A	Academic Academic Academic Academic Academic Academic Academic Academic Academic Academic Academic Academic Academic Academic	0.33 0.00 1.00 0.15 0.00 1.00 0.00 1.00 0.00 1.00 0.67 1.00 1.00		 K A5 99 99 2 K A5 2 A5 99 A5 0 K A5 0 K 	Non-Senate Instructional Academic Senate - Riverside Non-Represented Non-Senate Instructional Academic Senate - Riverside Academic Senate - Riverside Non-Senate Instructional Academic Senate - Riverside Non-Senate Instructional Academic Senate - Riverside Non-Senate Instructional	5231207 5231207 5231207 5231207 5231207 5231207 5232207 5232207 5232135 5232135 5232135 52331362 5232104 5232104	SPROUL SPROUL SPROUL SPROUL SPROUL SPROUL SPROUL SPROUL SPROUL SPROUL SPROUL	Cubicle	951/827-5802 951/827-5802 951/827-5802 951/827-4633 951/827-4633 951/827-4633 951/827-6018 951/827-6855 951/827-4515 951/827-4591